

Warrington



Township

852 EASTON ROAD, WARRINGTON, PA 18976
215-343-9350 ■ FAX 215-343-5944
www.warringtontownship.org

BOARD OF SUPERVISORS
SHIRLEY YANNICH, Chair
CAROL T. BAKER, Vice Chair
MATTHEW W. HALLOWELL, SR., Member
MILLE A. SELIGA, Member
FRED R. GAINES, Member

INTERIM TOWNSHIP MANAGER
Barry P. Luber

July 12, 2016

MANAGER'S REPORT

- a. Consider approval for Household Hazardous Waste Program 2017-2020.
- b. Recommendation on tapping fees for sports organizations using Township property.
- c. Consider approval for a three (3) year agreement with CGI Communications to produce promotional videos for Warrington Township at no cost.
- d. Consider approval of 2016/2017 Bucks County Consortium Fuel bids.

ATTACHMENT "A"



BUCKS COUNTY PLANNING COMMISSION

The Almshouse Neshaminy Manor Center 1260 Almshouse Road
Doylestown, Pennsylvania 18901 215.345.3400 FAX 215.345.3886
E-mail: bcpc@buckscounty.org

PLANNING COMMISSION:

Walter S. Wydro, *Chairman*
Evan J. Stone, *Vice Chairman*
Edward Kisselback, *Secretary*
James J. Dowling
Raymond W. Goodnoe
David R. Nyman
Robert M. Pellegrino
Carol A. Pierce
R. Tyler Tomlinson

Lynn T. Bush
Executive Director

COUNTY COMMISSIONERS:

Robert G. Loughery, *Chairman*
Charles H. Martin, *Vice Chairman*
Diane M. Ellis-Marsegha, *LCSW*



MEMORANDUM

TO: Barry P. Luber (Interim), Manager/Municipal Administrator
Warrington Township

FROM: Bucks County Planning Commission
Lynn T. Bush, Executive Director
Arthur Feltes, Recycling Coordinator

DATE: June 20, 2016

SUBJECT: **Household Hazardous Waste Program 2017 – 2020**

The Household Hazardous Waste Recycling program is among the most popular services that the County of Bucks and our local municipalities offer to residents. All 54 townships and boroughs have been funding partners with the County since 2000. We have completed our fifth cycle for the program, with increased participation every year by Bucks County residents. By entering into a regional cooperative agreement, we were able to lower the per pound cost to its present level of 34 cents.

Due to the success of the program, we are recommending that the program be continued for another four year period. The Bucks County Commissioners and the Pennsylvania Department of Environmental Protection are committing funds for the continuation of this program. The program also requires a commitment on the part of each municipality in Bucks County to continue to be successful.

The amount billed to each municipality is based upon the average cost per program participant. The more residents that attend from your community, the lower your overall cost per participating resident. Each community is encouraged to promote this program as much as possible to its residents to reduce its per-participant cost.

We hope to once again have the unanimous support of the Bucks County communities and are asking for a renewed commitment to the 2017 – 2020 program.

If you have any questions about the program, please call Art Feltes, County Recycling Coordinator, at 215-345-3414.

Please review the attached form and return it to us. Your cooperation in responding by August 1, 2016 will help us begin preparations for the 2017 program.

2017 – 2020 Regional
Household Hazardous Waste Collection Program

MUNICIPAL COMMITMENT FORM

Warrington Township will commit to paying its proportional share of household hazardous waste disposal costs, \$ **3,077.46** per year for four years.

Pricing is based on estimates by the Bucks County Planning Commission calculations of population, representational participation, and costs for the 2017 – 2020 Regional Southeastern Pennsylvania Household Hazardous Waste Collection Program.

Amount of 2013 – 2016 annual commitment:	\$ 3,077.46
Amount requested for 2017 – 2020 annual commitment:	\$ 3,077.46

If overall costs are lower, pricing will drop accordingly.

Date: _____

(Print Name)

(Signature)

(Position/Title)

PLEASE RETURN THIS COMPLETED FORM BY AUGUST 1, 2016

Return to:
Art Feltes, Recycling Coordinator
Bucks County Planning Commission
1260 Almshouse Road
Doylestown, PA 18901

ATTACHMENT “B”

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MILLIE A. SELIGA, Member

INTERIM TOWNSHIP MANAGER
BARRY P. LUBER

July 7, 2016

TO: Board of Supervisors

FROM: Barry P. Luber, Interim Township Manager

RE: **WATER TAPPING FEES FOR NON-PROFIT ORGANIZATIONS
UTILIZING/IMPROVING TOWNSHIP OWNED LAND (PARKS)**

Background

Warrington Youth Baseball (WYB) has an irrigation system at King Park to enable them to water the fields they use. They are currently tapping into Warrington Soccer's Club water line for their water source. The township is requiring that WYB have their own meter pit and Township supplied meter installed and be separately connected to the water system (tapping fee). The tapping fee charge for a two-inch service would be \$14,800 (commercial and industrial rate). Staff has researched whether other sports organizations have paid tapping fees in the past and were unable to find any records indicating that they had or had not. As these groups are utilizing and improving township owned property, staff is recommending that this fee be waived for WYB and any sport's organization in the future that is utilizing and improving Township property.

Recommendation

Staff recommends waiving the water tapping fee for Warrington Youth Baseball for the installation of water service at King Park.

ATTACHMENT “C”



Community Video Tour Sponsorship Policy

It is the policy of CGI Communications/e-LocalLink not to solicit or otherwise provide sponsorship opportunities to any business or organization that may be perceived as offensive. These types of establishments include, but are not limited to, adult bookstores/entertainment, pawnshops, and tattoo/piercing parlors.

Additionally, the participating community may advise CGI Communications/e-LocalLink of specific businesses to be disallowed as sponsors. The participating community must advise CGI Communications/e-LocalLink of this information in writing PRIOR to the beginning of the sponsorship solicitation campaign.

As a privately owned company, independent of the participating community, CGI/e-LocalLink can eliminate from consideration those companies and organizations it deems inappropriate. The participating community is not responsible for actions taken by CGI/e-LocalLink in eliminating from consideration those businesses and organizations CGI/e-LocalLink has deemed inappropriate.

2016 Community Video Program

CGI Communications, Inc.
130 East Main Street, 5th Floor
Rochester, NY 14604
(800) 398-3029 phone
(866) 429-8611 fax

Name: **Barry Luber**
Title: **Township Manager**
Address: **852 Easton Rd.**
City, State, Zip: **Warrington, PA 18976**
Phone: **215-343-9350**
Email: **bluber@warringtontownship.org**
Website: **www.warringtontownship.org**

This agreement is between CGI Communications, Inc. ("CGI") and the Warrington Township (the "Township") and shall remain in effect from the date it is signed by both parties until the third anniversary of the date that the completed and approved Community Video Program is made available for viewer access on different devices via a link on the www.warringtontownship.org homepage, including any alternate versions of that homepage.

During the term of this Agreement, CGI shall:

- Produce video content with subject matter that includes, but is not limited to: *Welcome, Education, Healthy Living, Homes / Real Estate*
- Provide one *Community Organizations* chapter to promote charities, nonprofits and community development organizations
- Provide script writing and video content consultation
- Send a videographer to City locations to shoot footage for the videos
- Reserve the right to use still images and photos for video production
- Provide all aspects of video production and editing, from raw footage to final video including professional voiceovers and background music
- Provide a final draft of Community Video Program content subject to City's approval (up to 3 sets of revisions allowed). CGI's request for approval of content or revision, including final draft, shall be deemed approved if no response is received by us within 30 days of request
- Provide our patented OneClick™ Technology and encode all videos into multiple streaming digital formats to play on all computer systems, browsers, and Internet connection speeds; recognized player formats include WindowsMedia™ and QuickTime™
- Store and stream all videos on CGI's dedicated server
- Feature business sponsors around the perimeter of video panels
- Be solely responsible for sponsorship fulfillment including all related aspects of marketing, production, printing, and distribution
- Facilitate viewer access of the Community Video Program from City website, including any alternate versions of City's homepage, for different devices, by providing HTML source code for a graphic link to be prominently displayed on the www.warringtontownship.org website homepage as follows: "Coming Soon" graphic link designed to coordinate with existing website color theme to be provided within 10 business days of execution of this agreement. "Community Video Program" graphic link to be provided to replace the "Coming Soon" link upon completion and approval of videos
- Grant to Township a license to use CGI's Line of Code to link to and/or stream the videos
- Own copyrights of the master Community Video Program
- Assume all costs for the Community Video Program
- Afford businesses the opportunity to purchase various digital media products and services from CGI and its affiliates

Program add-ons will include:

- Encoding, hosting, and streaming of additional 5 minutes of video per month. Finished video content to be provided to CGI by City

During the term of this Agreement, the Township shall:

- Provide a letter of introduction for the program on Township's letterhead
- Assist with the content and script for the Community Video Program
- Grant CGI the right to use Township's name in connection with the preparation, production, and marketing of the Program
- Display the "Coming Soon" graphic link prominently on the www.warringtontownship.org homepage within 10 business days of receipt of HTML source code
- Display the "Community Video Program" link prominently on its www.warringtontownship.org homepage, including any alternate versions of your home page, for viewer access on different devices for the entire term of this agreement
- Ensure that this agreement remains valid and in force until the agreed upon expiration date, regardless of change in administration
- Grant full and exclusive streaming video rights for CGI and its subsidiaries, affiliates, successors and assigns to stream all video content produced by CGI for the Community Video Program
- Agree that CGI and the Township each represent and warrant that any and all photographs, videos, and other content it submits for use in any video or other display comprising this program does not infringe on any third party's copyright, trademark or other intellectual property, privacy or publicity rights and shall defend and indemnify the other from any such claim or action

This Agreement constitutes the entire agreement of the parties and supersedes any and all prior communications, understandings and agreements, whether oral or written. No modification or claimed waiver of any provision shall be valid except by written amendment signed by the parties herein. City warrants that it is a tax exempt entity. The undersigned, have read and understand the above information and have full authority to sign this agreement.

The Township of Warrington, PA

CGI Communications, Inc.

Signature:



Name (printed):

Name (printed): Nicole Rongo

Title:

Title: Vice President of Marketing and Acquisitions

Date:

Date: July 7, 2016

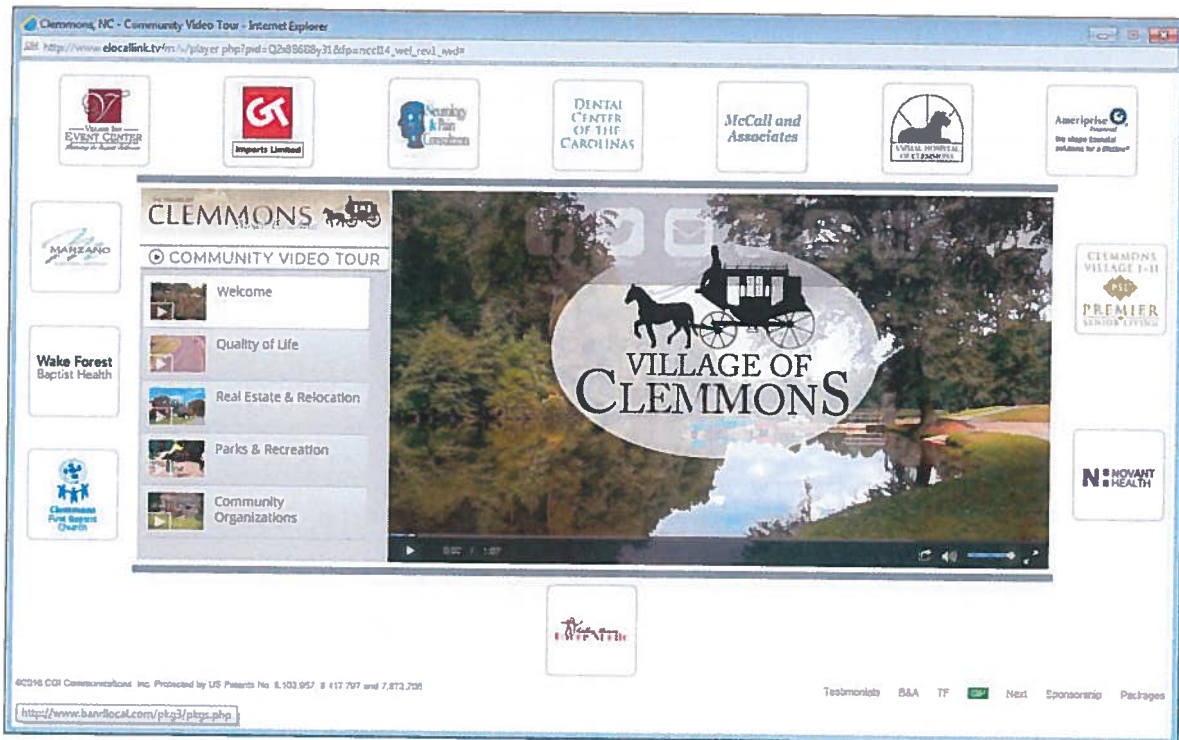
CGI Company

<http://cgicompany.com/marketingpresentations/mayors/slide4.html>

Sample Website: <http://www.clemmons.org/>



Clemmons Welcome Video:



ATTACHMENT “D”



WARRINGTON TOWNSHIP DEPARTMENT OF PUBLIC WORKS

TO: Barry Lubber, Interim Township Manager

July 7, 2016

FROM: Joseph A. Knox III
Director of Public Works

A handwritten signature in black ink, appearing to read "J. Knox III".

SUBJECT: 2016/2017 Bucks County Consortium Fuel Bids

Bids for the 2016/2017 Bucks County Consortium Fuel purchases were opened and analyzed. Seven companies presented bids and those bids are identified on the attached tables.

I recommend awarding the bid at market fluctuation pricing to Riggins Inc. for the following fuels: Unleaded Regular Gasoline, #2 Heating Oil, On-Road Ultra-Low Sulfur Diesel, and Winterize Additive. Riggins was contacted and they assured me that they have the capability to provide gravity drop fuel deliveries which is required due to our tank set up.

As for the propane, I recommend awarding the Propane bid to Suburban Propane, Inc.

Delivery costs as follows:

\$0.1450 per gallon for unleaded regular gasoline, less than 6,000 gallons

\$0.1450 Per gallon for #2 heating oil, less than 6,000 gallons

\$0.1350 per gallon on-road ultra-low sulfur diesel fuel, less than 6,000 gallons

\$0.0250 per gallon winterize additive to diesel

\$0.04912 per gallon for propane, less than 1,000 gallons

Hard copies of the complete bid spreadsheets are attached for your review. Please call me if you have any questions or concerns.

Type of Pricing	Product	East River Energy	Mansfield Oil Company of Gainsville, Inc	PAPCO, Inc	Petroleum Traders Corporation	Riggins Inc	Suburban Propane, Inc	Superior Plus Energy Services Inc
Less Than 6000 Gallons								
FIRM FIXED PRICE	Unleaded Regular	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
FIRM FIXED PRICE	Premium Unleaded	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
FIRM FIXED PRICE	#2 Heating Oil	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
FIRM FIXED PRICE	On-Road Ultra Low Sulfur Diesel Fuel	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
FIRM FIXED PRICE	Off-Road Diesel Fuel	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
MARKET FLUCTUATION PRICING	Unleaded Regular	No Bid	No Bid	\$0.3210	No Bid	\$0.1450	\$0.3710	\$0.1550
MARKET FLUCTUATION PRICING	Premium Unleaded Gasoline	No Bid	No Bid	No Bid	No Bid	\$0.1450	\$0.1829	\$0.1700
MARKET FLUCTUATION PRICING	#2 Heating Oil	No Bid	No Bid	No Bid	No Bid	\$0.1450	\$0.1483	\$0.2500
MARKET FLUCTUATION PRICING	Ultra Low Sulfur Diesel Fuel	No Bid	No Bid	\$0.3809	No Bid	\$0.1350	\$0.2901	\$0.1550
MARKET FLUCTUATION PRICING	Off-Road Diesel Fuel	No Bid	No Bid	No Bid	No Bid	\$0.2900	\$0.1483	\$0.5000

Type of Pricing	Product	East River Energy	Mansfield Oil Company of Gainsville, Inc	PAPCO, Inc	Petroleum Traders Corporation	Riggins Inc	Suburban Propane, Inc	Superior Plus Energy Services Inc
Propane, Less Than 1000 Gallons								
FIRM FIXED PRICE		No bid	\$0.0000	No Bid	No Bid	No Bid	\$1.1500	No Bid
MARKET FLUCTUATION PRICING		No Bid	\$0.0000	\$0.6425	No Bid	No Bid	\$0.4912	\$0.7333
Propane, More Than 1000 Gallons								
FIRM FIXED PRICE		No Bid	\$0.0000	No Bid	No Bid	No Bid	\$1.0900	No Bid
MARKET FLUCTUATION PRICING		No Bid	\$0.0000	\$0.6425	No Bid	No Bid	\$0.4412	\$0.7333
Winterized Additive								
		\$0.0000	\$0.0200	\$0.0000	\$0.0250	\$0.0250	\$0.0350	\$0.0300

Bucks County, SS.

RECEIVED

JUN 16 2016

UPPER SOUTHAMPTON

UPPER SOUTHAMPTON TWP
939 STREET RD
SOUTHAMPTON, PA 18966

**NOTICE TO BIDDERS
UPPER SOUTHAMPTON
TOWNSHIP**

Electronic SEALED BIDS will be received by Upper Southampton Township, Bucks County, Pennsylvania, on behalf of, but not exclusive of, the following Bucks County Consortium members: the Townships of Bristol, Buckingham, Doylestown, East Rockhill, Falls, Lower Makefield, Lower Southampton, Middletown, Millford, New Britain, Newtown, Northampton, Solebury, Springfield, Upper Makefield, Upper Southampton, Warminster, Warrington, and Warwick; the Borough of Bristol, Doylestown, Morrisville, Penned; and the Bucks County Water & Sewer Authority, the Lower Bucks County Joint Municipal Authority, Upper Southampton Township Municipal Authority and the Warminster Authority for the purchase of the following:

- approximately 799,789 gallons of Unleaded Regular Gasoline
- approximately 60,000 gallons of Unleaded Premium Gasoline
- approximately 88,024 gallons of #2 Heating Oil/Diesel Fuel
- approximately 382,645 gallons of Ultra Low Sulfur Diesel
- approximately 37,780 gallons of Off-Road Low Sulfur Diesel
- approximately 30,973 gallons of Propane

Sealed bids shall be submitted electronically via the PennBid Program until 11:00AM, on Tuesday, June 21, 2016, whereby they will be publicly opened and read at the Upper Southampton Township Administration Building, 939 Street Road, Southampton PA. All documents and solicitation details are available online at no cost at PennBid - www.PennBid.net.

The bid must be accompanied by a certified check or bid bond in the amount of 10% of the bid, and should be made payable to Upper Southampton Township. The successful bidder must furnish each municipality and authority a performance bond in the amount of 100% of the amount of the contract within 20 days after the contract is awarded.

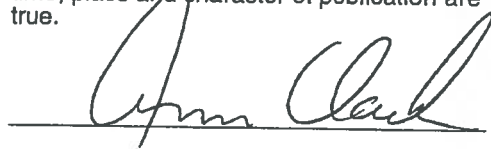
21 Jn 6, 10

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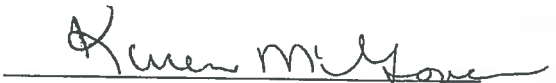
Ann Clark being duly affirmed according to law, deposes and says that he/she is the Legal Billing Co-ordinator of the COURIER TIMES INCORPORATED, Publisher of The Bucks County Courier Times, a newspaper of general circulation, published and having its place of business at Levittown, Bucks County, Pa; that said newspaper was established in 1910; that securely attached hereto is a facsimile of the printed notice which is exactly as printed and published in said newspaper on

June 06, 2016
June 10, 2016

and is a true copy thereof; and that this affiant is not interested in said subject matter of advertising; and all of the allegations in this statement as to the time, place and character of publication are true.



LEGAL BILLING CO-ORDINATOR



Affirmed and subscribed to me before me this 10th day of June 2016 A.D.

COMMONWEALTH OF PENNSYLVANIA
NOTARIAL SEAL
Karen McGovern, Notary Public
Tulitytown Boro, Bucks County
My Commission Expires Feb. 10, 2017
MEMBER: PENNSYLVANIA ASSOCIATION OF NOTARIES

**PUBLIC NOTICE
UPPER SOUTHAMPTON TOWNSHIP
NOTICE TO BIDDERS**

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Suburban Heating Oil Partners/Suburban Propane
5961 Exchange Dr, Suite 112
Eldersburg, Maryland 21784
410-549-0348
410-549-7164 Fax
Theresa Groh
Chris Daly
Alex Centeno
Tgroh@suburbanpropane.com
Cdaly@suburbanpropane.com
acenteno@suburbanpropane.com

PAPCO, Inc
2 New Road, Suite 311
Aston, PA 19014
610-361-8000
610-361-8924 Fax
Gary Kligos
gary.kligos@papco.com

Petroleum Traders Corporation
7120 Pointe Inverness Way
Fort Wayne, Indiana 46804
800-348-3705 x 1
260-207-6347 Fax
Gayle Newton
Gnewton@petroleumtraders.com

East River Energy
401 Soundview Road
PO Box 388
Guilford, CT 06437
800-336-3762
203-453-3899 Fax
Colleen Canestrari
cmc@eastriverenergy.com

Superior Plus Energy Services
2901 Dutton Mill Road, Suite 120
Aston, PA 19014
610-644-1459
866-560-0263 Fax
Dawn LaPierre
Dawn_Lapierre@superiorplusenergy.com

Mansfield Oil Co of Gainsville, Inc.
1025 Airport Parkway, SW
Gainsville, Georgia 30501
800-695-6626
678-450-2242 Fax
mocabids@mansfieldoil.com

Riggins Inc
3938 S. Main Road
Vineland, NJ 08360
856-825-7600
856-825-2270 Fax
Paul Riggins
rpriggins@riginsoil.com