



**WARRINGTON BOARD OF SUPERVISORS
BUDGET WORK SESSION
MINUTES FOR OCTOBER 23, 2018**

The written minutes are a summary of the October 23, 2018 Board of Supervisors Budget Work Session meeting. For a complete dialog visit the Township's website, www.warringtontownship.org.

ATTENDANCE

Shirley A. Yannich, Chair; Fred R. Gaines, Vice Chair; Carol T. Baker, Member; Eileen Albillar, Member; and Ruth L. Schemm, Member. Staff present was Barry P. Lubber, Township Manager; Barbara J. Livrone, Executive Assistant to the Township Manager/Board Secretary; Cassandra Williams, Director of Finance; and Christian Jones, Director of Water and Sewer Department.

CALL TO ORDER: Ms. Yannich called the meeting to order at 6:00 P.M.

PLEDGE OF ALLEGIANCE

Ms. Yannich followed the Call to Order with a pledge to the flag.

EXECUTIVE SESSION REPORT

Ms. Yannich stated an executive session was not held.

WORK SESSION ITEMS:

2019 Proposed Budget

Ms. Williams presented the Board with a review of the general fund revenue changes, debt service, highway aid, and internal service fund for the 2019 proposed budget.

Ms. Williams stated development within the Township impacts revenue changes.

Ms. Williams reviewed the 2018 proposed purchases and leases. Mr. Gaines suggested sharing equipment with other municipalities. Mr. Lubber stated this is a possibility to share, if the equipment is not being used on a daily basis. Mr. Lubber will research third party vendors.

2019 – 2023 (5 Year) Capital Improvement Plan (CIP)

Mr. Lubber presented the 2019-2023 (5 Year) Capital Improvement Plan (CIP). GFOA recommends 15% of annual expenses to be retained for a fund balance. Warrington Township will be at 20% fund balance.

Mr. Lubber reviewed the revenue sources; capital projects from the 2016 bond and 2019 bond funds.

Mr. Lubber is recommending a \$10 million dollar bond issue; allocating \$5.14 million for 2019 and the balance (\$4.86 million) for 2020.

Mr. Lubber reviewed the Open Space Fund and the Capital Improvement Fund.

Mr. Gaines stated every 20 years each road will be re-paved. Currently, \$850,000 is allocated for the 2019 road paving project.

Mr. Luber presented a 5 year capital plan spreadsheet (2019-2023) noting each project description and anticipated expenditure.

Mr. Luber presented the water and sewer capital plan and the Director of the Water and Sewer Department, Christian Jones was present to answer any questions and further explain the projects.

Public Comment:

Seth Gansman (903 Bentley Court) inquired about the Pickertown Road drainage improvement project.

Seth Gansman (903 Bentley Court) asked if new homes were receiving the newer water meters. Mr. Jones stated the new homes are receiving the newer water meters.

There were no decisions made during the October 23, 2018 Budget Work Session.

NEXT SCHEDULED MEETING TUESDAY, NOVEMBER 13, 2018 @ 6:00 PM.

ADJOURNMENT

There being no further business, Mr. Gaines motioned, seconded by Ms. Albillar to adjourn the meeting at 7:22 p.m. All were in favor.

Respectfully Submitted By:


Barbara J. Livrone, Board Secretary