



**WARRINGTON TOWNSHIP BOARD OF SUPERVISORS
MINUTES FOR AUGUST 11, 2020 - 7:00 PM**

The written minutes are a summary of the August 11, 2020 Board of Supervisors meeting. For a complete dialog visit the Township's website, www.warringtontownship.org.

Due to the increase in COVID-19 cases, this meeting and all future meetings will only be available to the public by video conferencing (Zoom). The recorded meeting can be viewed the day after through the Township's website, www.warringtontownship.org

ATTENDANCE VIA VIDEO CONFERENCING (ZOOM)

Fred R. Gaines, Chair; Ruth Schemm, Vice Chair, Eileen Albillar, Member, Carol T. Baker, Member (computer technical difficulties; joined at 8:15 pm) and Mark E. Lomax, Member.

Staff present was Barry P. Luber, Township Manager; Terry Clemons, Esq., Clemons Richter and Reiss, Township Solicitor; Tom Zarko, P.E., CKS Engineers, Township Engineer; and Barbara J. Livrone, Executive Assistant to the Township Manager/Board Secretary.

CALL TO ORDER: Mr. Gaines called the meeting to order at 7:05 P.M. Mr. Gaines welcomed everyone to the meeting.

PLEDGE OF ALLEGIANCE

Mr. Gaines followed the Call to Order with a pledge to the flag.

PUBLIC COMMENT:

Mr. Lomax received an email from Mr. Gittleman, 2305Deer Path Drive relating to fireworks (refer to Correspondence).

Following is a listing of people who attended the July 28th Board of Supervisors meeting via Zoom:

- Dr. Connie Ace
- Chad Dixson, AICP, PP/Senior Project Manager, McMahon & Associates

EXECUTIVE SESSION REPORT

Mr. Gaines stated there was no executive session held.

ANNOUNCEMENTS: 2020 Census New Deadline Date: September 30, 2020.

Mr. Gaines announced on August 3, 2020, the Census Bureau changed the deadline date to September 30, 2020 for residents to complete and file the census. Mr. Gaines suggested notification to be placed on the township's website, E-Link; township social media; Warrington Ambulance and Fire Company # 1 electronic sign and also notify both political parties.

Mr. Gaines stated the Communications Advisory Board will be rebuilding this Board.

Ms. Albillar announced the Pension Advisory Board has one vacancy to fill. The Pension Advisory Board meets the sixth week after each quarter. The duty of the Pension Advisory Board is to review the police and non-uniform pension.

PRESENTATION OF 2019 ANNUAL REPORT FROM WARRINGTON AMBULANCE CORPS

Chief Mark Scholl reported on Warrington Ambulance Corps' Annual Report for 2019. Chief Scholl highlighted the Mission Lifeline Gold Plus Award which is the highest award given for care of Stemi and Stroke patients. Warrington Ambulance Corps also received the Cares Registry Award, which is an award for outstanding care and reporting of out of Hospital Cardiac Arrest patients.

The Board of Supervisors thanked Chief Scholl for these achievements. Mr. Gaines requested recognition by the Township should be given to Warrington Ambulance Corps.

PRESENTATION OF 2019 ANNUAL REPORT FROM WARRINGTON FIRE COMPANY #1

Chief Mike Bean presented the 2019 Annual Report from Warrington Fire Company # 1 highlighting the completion of renovations to Fire Station # 29; replaced C29 vehicle; installed new gear washer/dryer from a grant and updated box maps. There were 559 fire calls and 2,352 emergency response hours. Chief Bean stated one of the goals for 2020 is to replace the garage doors on Station # 29.

Mr. Gaines asked if the Board of Elections could begin to hold elections again at the Fire Station. Chief Bean said he would speak to the President of the Fire Company and felt the Fire Station could be used as a polling place again.

Mr. Lomax questioned how the fire company was dealing with COVID-19. Chief Bean stated all COVID-19 policies are being adhered to.

The Board of Supervisors thanked Chief Bean and Warrington Fire Company # 1 for all of their hard work.

PUBLIC HEARING: None.

1. APPROVAL OF BILL LIST:

- a. 2020 Invoices for the Period July 29, 2020 to August 11, 2020 in the amount of \$1,071,469.91

Mr. Lomax motioned, seconded by Ms. Albillar to approve the 2020 invoices paid for the period July 29, 2020 to August 11, 2020 in the amount of \$1,071,469.91. All were in favor and the motion passed 4-0.

2. CONSENT ITEMS:

Mr. Gaines asked if any clarification was needed for the consent items as presented.

Ms. Albillar inquired about Consent Item 2G and 2H.

Mr. Gaines inquired about Consent Item 2I.

Ms. Albillar motioned, seconded by Mr. Lomax to approve Consent Items A through F and H. All were in favor and the motion passed 5-0. (Attachment "A")

- a. July 14, 2020 to Approve Minutes for Board of Supervisors meeting.
- b. July 28, 2020 to Post Minutes for Board of Supervisors meeting.
- c. Consider Resolution and TE-160 for a new traffic signal at SR 2038 (County Line Road) and Warrington Crossing Driveway.

- d. Consider Resolution and TE-160 for a new traffic signal at SR 2038 (County Line Road) and Folly Road.
- e. Consider amendment to 2020 Fee Schedule by Resolution to update Zoning Opinion Letter Fee.
- f. Consider approval of Certificate of Completion # 1 in the amount of \$195,978.75 for Ball/Colibraro Tract (a.k.a. Warrington Walk).
- g. Consider Resolution to discontinue the Emergency Services Committee.

Resolution 2012-R-13 was approved to create an Emergency Services Committee, which included the creation of a paid fire department for Warrington Township. The mission of this committee has been fulfilled and is therefore being discontinued.

Ms. Albillar questioned the goals and objectives stated in the original Resolution. Mr. Luber stated the Township is waiting for a Fire Study Report from the DCED to address all emergency management needs in the township. As a result of this report, it will be recommended to create a new committee.

Mr. Lomax motioned, seconded by Ms. Albillar to approve the Resolution to discontinue the Emergency Services Committee. All were in favor and the motion passed 5-0.

- h. Consider the authorization to advertise an Ordinance for the execution of a Cable Franchise Agreement with Comcast of Southeast Pennsylvania, LLC and schedule Public Comments.

A Cable Franchise Agreement between Comcast and Warrington Township is being proposed to grant and renew the construction, operation and maintenance of a cable system utilizing public rights-of-way and properties within the township.

Ms. Albillar requested clarification that the public hearing date will be included within the advertisement for the Ordinance.

- i. Consider appointment of Jeanine Winslow to Warrington Township Veteran Affairs Committee.

There was discussion to recruit members and possibly reduce the number of members to achieve a quorum for the VAC. Mr. Gaines suggested utilizing the language that is presented in the Historic Commission's Ordinance referencing the Commission's quorum for the VAC.

Ms. Albillar motioned, seconded by Ms. Schemm to table this appointment until the Board of Supervisors discusses this request with the Veteran Affairs Committee.

Public Comment:

Dr. Connie Ace (1067 Folly Road) asked if staff attends a volunteer committee, would it be paid. Mr. Luber stated the person would be paid as a staff liaison.

3. CORRESPONDENCE:

Mr. Lomax received correspondence via email from resident Mr. Gittleman (2305 Deer Path) relating to the legalization of fireworks in 2017 has disrupted the quality of life in the township and the Ordinance needs to be revisited.

Ms. Schemm said the State has made revisions to the law and this needs to be researched.

Ms. Albillar questioned the resources spent by the police department to answer these calls.

Public Comment:

Dr. Connie Ace (1067 Folly Road) asked if a resident needs a permit to display fireworks. Mr. Luber stated the township follows state guidelines and the township does not issue permits.

Mr. Luber will research the current township ordinance and report back to the Board at the next meeting.

4. OLD BUSINESS:

a. **Discuss Township Transportation Impact Fee Feasibility Evaluation.**

Mr. Zarko explained Warrington Township Act 209 Transportation Impact Fee Evaluation.

Mr. Chad Dixon, AICP, PP/Senior Project Manager for McMahon Transportation Engineers and Planners presented a summary of work for the evaluation. Included in the evaluation would be review of the prior study for any improvements.

Mr. Zarko stated this would be a two-step process. The first step is approval for the evaluation. The second step is approval for the study.

Mr. Clemons stated the evaluation and study would affect the transportation impact fee for developers.

Mr. Zarko stated the estimated cost for McMahon to complete the evaluation would be \$7,000. CKS would help with the planning services at a cost of \$3,000.

Ms. Baker asked if the township has enough land to develop to make this assessment worthwhile. Mr. Zarko replied the study will provide fees based on future development.

Ms. Albillar motioned, seconded by Ms. Schemm to approve the Transportation Impact Fee Feasibility Evaluation at a cost not to exceed \$10,000. This includes McMahon and CKS fees. All were in favor and the motion passed 5-0.

5. NEW BUSINESS (ACTION/DISCUSSION ITEMS): None.

6. MANAGER'S REPORT:

Mr. Luber thanked the Emergency Services, Volunteer Ambulance Corps and Volunteer Fire Company # 1 and the Public Works Department for all of their help to keep the residents safe during Tropical Storm Isaias on August 4th.

Mr. Luber reported that the new basin for the new police station was only half filled and did its job during Tropical Storm Isaias. Mr. Luber thanked Mr. Zarko for a fine engineering job to the design of the basin.

Ms. Schemm thanked Mr. Zarko for all of his help with the Rain Garden at Lions Pride Park.

7. DEDICATION REQUEST: None.

8. ENGINEER'S REPORT:

a. **General Update**

Mr. Zarko reported that a petition by the residents of Legacy Oaks was submitted a while ago relating to Street and Folly Road intersection. There are safety concerns making a left from Folly to eastbound to Street Road. McMahon conducted a study of the intersection and recommended a left turn signal.

PennDOT recently approved the permit. Mr. Zarko received a proposal to implement modifications at a cost of \$6804 from Armour and Sons.

Ms. Schemm expressed concern about future development in the area. Mr. Zarko stated any future improvements to this intersection as a result of future development will be discussed with the developer.

Ms. Schemm motioned, seconded by Ms. Albillar to approve the proposal for the modifications at the Street and Folly Roads intersection at the cost of \$6804.00. All were in favor and the motion passed 5-0.

Mr. Zarko updated the Board on the 202 Bradford Dam walking trail. The bridge will be delivered and set in place on August 13th.

9. SOLICITOR'S REPORT:

- a. WT ZHB 20-08 North Wales Water Authority, 1553 Easton Road (continued from July 27).

Mr. Clemons reported NWWA will be brought up at the Planning Commission meeting and then come back to the Zoning Hearing Board.

- b. WT ZHB 20-09 Rogers, 279 Folly Road, request for a special exception for an accessory apartment and request for a variance to create an accessory apartment in a structure other than the primary residence.

SUPERVISOR COMMENTS:

Ms. Baker expressed concern for COVID-19 and the impact it will have on the residents (i.e., paying mortgages, penalties imposed) and township into 2021.

Ms. Schemm thanked Mr. Lomax for bringing the fireworks issue to the Board's attention. Ms. Schemm would like to obtain more information from the township manager and surrounding municipalities.

Mr. Gaines will review the agenda items that Ms. Baker missed during the meeting.

ADJOURNMENT

There being no further business, Mr. Lomax motioned, seconded by Ms. Albillar to adjourn the meeting at 8:35 PM.

Respectfully Submitted By:



Barbara J. Livrone, Board Secretary

Attachment "A"

Consent Agenda – August 11, 2020

Attached to the agenda and on the Township's website is a supplement to the agenda which contains a heading and brief description for each item listed under the Consent agenda. As in the past, any Board member can ask to remove an item from consent and have it discussed independently.

I would now ask for a motion to approve items **A through I** on the Consent agenda.

- a. July 14, 2020 to Approve Minutes for Board of Supervisors meeting.
- b. July 28, 2020 to Post Minutes for Board of Supervisors meeting.
- c. Consider Resolution and TE-160 for a new traffic signal at SR 2038 (County Line Road) and Warrington Crossing Driveway.

An application for traffic signal approval and Resolution will be forwarded to PennDOT to install a new traffic signal at County Line Road and Warrington Crossing Driveway.

- d. Consider Resolution and TE-160 for a new traffic signal at SR 2038 (County Line Road) and Folly Road.

An application for traffic signal approval and Resolution will be forwarded to PennDOT to install new traffic signal equipment at County Line Road and Warrington Crossing Driveway. Also, equipment will be replaced at County Line & Lower State/Kulp Roads; County Line & Chestnut Lane/Maggie Way.

- e. Consider amendment to 2020 Fee Schedule by Resolution to update Zoning Opinion Letter Fee.

The 2020 Fee Schedule will be amended to increase the "Zoning Opinion Letter" fee from \$50 to \$175 and include an Escrow of \$300.

- f. Consider approval of Certificate of Completion # 1 in the amount of \$195,978.75 for Ball/Colibraro Tract (a.k.a. Warrington Walk).

CKS Engineers, Inc has confirmed the items included within the current reduction request have been satisfactorily completed by the project developer with the exception of five items. A financial security was posted for public/site improvements.

- g. Consider Resolution to discontinue the Emergency Services Committee.

Resolution 2012-R-13 was approved to create an Emergency Services Committee, which included the creation of a paid fire department for Warrington Township. The mission of this committee has been fulfilled and is therefore being discontinued.

- h. Consider the authorization to advertise an Ordinance for the execution of a Cable Franchise Agreement with Comcast of Southeast Pennsylvania, LLC and schedule Public Comments.

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- i. Consider appointment of Jeanine Winslow to Warrington Township Veteran Affairs Committee.