



**WARRINGTON TOWNSHIP BOARD OF SUPERVISORS
ORGANIZATIONAL MEETING MINUTES
JANUARY 3, 2011
7:30 P.M.**

The organizational meeting of the Warrington Township Board of Supervisors was held on January 3, 2011, 7:30 p.m., at the Township Building located at 852 Easton Road, Warrington, PA 18976. The members present were as follows:

1. **ATTENDANCE:**

John Paul, Chairperson; Gerald Anderson, Vice Chairperson; Marianne Achenbach, Secretary; and Paul Plotnick, Member. Staff present were Timothy J. Tieperman, Township Manager; William R. Casey, Esq., Township Solicitor; Richard Wieland, P.E., Township Engineer; Michael Mrozinski, Director of Planning and Economic Development; Vivian S. Bell, Township Treasurer; and Barbara Livrone, Executive Assistant to the Township Manager. Michael W. Lamond, Jr. was excused.

2. **PLEDGE OF ALLEGIANCE**

The meeting opened with a pledge to the flag.

3. **ANNOUNCEMENTS:**

3.1 **Purpose of the meeting.**

Mr. Paul announced the purpose of this special reorganization meeting involves the appointment of Boards, authorization of the fee schedules, vacancy appointments to the advisory boards, and other township items. This meeting is in accordance with Pennsylvania law to hold a reorganizational meeting the first Monday in January.

3.2 **Announce January 4, 2011 Meeting of the Township Elected Auditors.** Mr. Paul announced that the Township Elected Auditors will hold a meeting on January 4, 2011 to reorganize and confirm the placement of the bond.

3.3 **Announce January 11, 2011 Meeting of the Board of Supervisors.** Mr. Paul announced that the next regular meeting of the Board of Supervisors would be held on January 11, 2011.

4. **ORGANIZATION OF THE BOARD OF SUPERVISORS:**

4.1. **Election of Chairperson.**

It was moved by Mr. Plotnick, seconded by Mr. Anderson, the Board of Supervisors voted to elect John R. Paul as Chairperson. This motion passed unanimously.

4.2. **Election of Vice-Chairperson.**

It was moved by Mrs. Achenbach, seconded by Mr. Paul, the Board of Supervisors voted to elect Gerald B. Anderson as Vice-Chairperson. This motion passed by a vote of 3-1. Mr. Anderson abstained.

4.3. Election of Secretary.

It was moved by Mr. Anderson, seconded by Mr. Plotnick, the Board of Supervisors voted to elect Marianne Achenbach as Secretary. This motion passed unanimously.

4.4. Election of Assistant Secretary.

It was moved by Mr. Plotnick, seconded by Mr. Anderson, the Board of Supervisors voted to elect Michael Lamond as Assistant Secretary. This motion passed unanimously.

5. APPOINTMENTS

5.1. Consider the appointment of Township Solicitor through December 31, 2011. It was moved by Mr. Anderson, seconded by Mrs. Achenbach, the Board of Supervisors voted to appoint William R. Casey as Township Solicitor through December 31, 2011. This motion passed unanimously.

5.2. Consider the appointment of Township Engineer through December 31, 2011. It was moved by Mr. Anderson, seconded by Mrs. Achenbach, the Board of Supervisors voted to appoint Richard Wieland from Carroll Engineering Corporation as Township Engineer through December 31, 2011. This motion passed by a vote of 4-0.

5.3. Consider the appointment of Township Treasurer through December 31, 2011. It was moved by Mr. Anderson, seconded by Mrs. Achenbach, the Board of Supervisors voted to appoint Vivian S. Bell as Township Treasurer through December 31, 2011. This motion passed by a vote of 4-0.

5.4. Consider the appointment of Township Zoning Officer through December 31, 2011. It was moved by Mr. Plotnick, seconded by Mr. Anderson, the Board of Supervisors voted to appoint Michael Mrozinski as designated zoning officer for Warrington Township through December 31, 2011. This motion passed by a vote of 3-1. Mrs. Achenbach voted no.

5.5. Consider the appointment of Township Auditing Firm through December 31, 2011. Mr. Tieperman reported that six firms requested RFP's of which four firms submitted bids. He selected two firms to interview for consideration of the township auditing firm. Mrs. Achenbach asked that a third firm be interviewed as she felt their credentials were in order.

Mr. Anderson motioned, seconded by Mrs. Achenbach the Board table the appointment of a township auditing firm until the third firm has been interviewed. This motion passed unanimously.

5.6. Consider the appointment of Township collector of the earned income tax through December 31, 2011. It was moved by Mr. Anderson, seconded by Mrs. Achenbach, the Board of Supervisors voted to appoint the Keystone Collection Group as the township's designated collector of the earned income tax through December 31, 2011. This motion passed by a vote of 4-0.

6. NON-COMPENSATORY APPOINTMENTS. As per the Code of Ordinances for the Township of Warrington, all members of volunteer boards and commissions whose terms expire will continue to serve until re-appointed or until a successor is appointed and qualified. [Chapter 1, Sections 202, 603, 811, 862, 872, 880, 890, and 897.]

6.1. Bike and Hike Committee: Appointment of seven (7) members for a one (1) year term expiring on December 31, 2011.

Motion – It was moved by Mr. Anderson, seconded by Mrs. Achenbach, the Board of Supervisors voted to re-appoint Elmer O'Brien, Sharon Kaszan, Gerald Sapers, Barbara Burdack, Paul Vollrath, Barbara Coyle, and Justin Premick to the Bike and Hike Committee for a one (1) year term expiring on December 31, 2011. This motion passed unanimously.

6.2. Building Code Appeals Board: Appointment of one (1) member for a five (5) year term expiring on December 31, 2015.

Motion – It was moved by Mr. Anderson, seconded by Mrs. Achenbach, the Board of Supervisors voted to appoint William Graber, Jr. to the Building Code Appeals Board for a five (5) year term expiring on December 31, 2015. This motion passed unanimously.

6.3. Communications Advisory Board: Appointment of two (2) members for a three (3) year term expiring on December 31, 2013. There is one (1) vacancy on this board.

Motion - It was moved by Mr. Anderson, seconded by Mrs. Achenbach, the Board of Supervisors voted to re-appoint Eric Van Zanten to the Communications Advisory Board for a three (3) term expiring on December 31, 2013. This motion passed unanimously.

6.4. Environmental Advisory Board: Appointment of two (2) members to a five (5) year term expiring on December 31, 2015 and one (1) alternate. It was moved by Mr. Anderson, seconded by Mrs. Achenbach, the Board of Supervisors voted to appoint Ivy Ross and Michael Richino for a five (5) year term and Lynn Laurelli as an alternate expiring on December 31, 2015. This motion passed unanimously.

6.5. Historic Commission: Appointment of one (1) member to a three (3) year term expiring on December 31, 2013. It was moved by Mr. Anderson, seconded by Mrs. Achenbach, the Board of Supervisors voted to re-appoint Joseph Wright to the Historic Commission for a three (3) year term expiring on December 31, 2013. This motion passed unanimously.

6.6. Park and Recreation: Appointment of two (2) members to a five (5) year term expiring on December 31, 2015. It was moved by Mr. Anderson, seconded by Mrs. Achenbach, the Board of Supervisors voted to re-appoint Carol Rice and William Waterbury to the Park and Recreation for a five (5) year term expiring on December 31, 2015. This motion passed unanimously.

6.7. Pension Advisory Board: Appointment of six (6) members and one (1) alternate police for a one (1) year term expiring on December 31, 2011. It was moved by Mr. Anderson, seconded by Mrs. Achenbach, the Board of Supervisors voted to re-appoint Joseph Kirby, Kevin Peacock, Vivian Bell, Tim Tieperman, John Paul, Chairperson BOS, and member of BOS for a one (1) year term expiring on expiring on December 31, 2011. This motion passed unanimously.

6.8. Planning Commission: Appointment of two (2) members to a four (4) year term expiring on December 31, 2014. It was moved by Mr. Anderson, seconded by Mrs. Achenbach, the Board of Supervisors voted to re-appoint Madeline Sturm for a four (4) year term expiring on December 31, 2014. This motion passed unanimously.

6.9. Veterans Affairs Committee: Appointment of three (3) members to a three (3) year term expiring on December 31, 2013. There are two (2) vacancies. Additionally, there are currently two (2) alternate vacancies. It was moved by Mr. Anderson, seconded by Mrs. Achenbach, the Board of Supervisors voted to re-appoint Joseph Fels to the Veterans Affairs Committee for a three (3) year term expiring on December 31, 2013. This motion passed unanimously.

Mr. Paul said interviews would be conducted the second meeting in January and appointments would be made at the first meeting in February. These appointments are subject to change if the candidates are not available for the upcoming interviews.

6.10. Vacancy Board: Appointment of one (1) member to a one (1) year term expiring on December 31, 2011. It was moved by Mr. Anderson, seconded by Mr. Paul, the Board of Supervisors voted to re-appoint Dave Achenbach to the Vacancy Board for a one (1) year term expiring on December 31, 2011. This motion passed unanimously.

6.11. Zoning Hearing Board: Appointment of one (1) member to a five (5) year term expiring on December 31, 2015. It was moved by Mr. Anderson, seconded by Mr. Plotnick, the Board of Supervisors voted to re-appoint Frank Shelly to the Zoning Hearing Board for a five (5) year term expiring on December 31, 2015. This motion passed unanimously.

7. ACTION ITEMS:

7.1. Consider motion to continue all Tax Ordinances/Resolutions in force during 2011 and prior years pursuant to Section 4 of the Local Tax Enabling Act and all other ordinances and resolutions adopted.

It was moved by Mr. Anderson, seconded by Mr. Plotnick, the Board of Supervisors voted to continue all Tax Ordinances/Resolutions in Force during 2011 and prior years pursuant to Section 4 of the Local Tax Enabling Act and all other Ordinances and Resolutions Adopted. This motion passed unanimously.

7.2. Consider adoption of Resolution establishing a 2011 special levy of .25 mills for properties located within 780 feet of a fire hydrant, in accordance with Section 1802 of the Second Class Township Code.

It was moved by Mr. Anderson, seconded by Mrs. Achenbach, the Board of Supervisors voted to adopt a resolution establishing a 2011 special levy of .25 mills for properties located within 780 feet of a fire hydrant, in accordance with Section 1802 of the Second Class Township Code. This motion passed unanimously.

7.3. Consider authorizing the Township Manager to pay payroll and appropriate invoices at his discretion to avoid unnecessary penalties. Bills paid by this procedure shall be presented at the next regular meeting for subsequent approval.

It was moved by Mr. Anderson, seconded by Mr. Plotnick, the Board of Supervisors voted to authorize the Township Manager to pay payroll and appropriate invoices at his discretion to avoid unnecessary penalties. Bills paid by this procedure shall be presented at the next regular meeting for subsequent approval. This motion passed unanimously.

7.4. Consider setting the 2011 Treasurer's Bond in the amount of \$1,000,000.

It was moved by Mr. Anderson, seconded by Mr. Plotnick, that the Board of Supervisors approved setting the 2011 Treasurer's Bond in the amount of \$1,000,000. This motion passed unanimously.

7.5. Consider approval of the following depositories for Warrington Funds during 2011:

It was moved by Mr. Anderson, seconded by Mr. Plotnick, the Board of Supervisors approved depositories for Warrington Township funds during 2011 as listed below. This motion passed unanimously.

7.5.1. Citizens Bank

7.5.2. TD Bank

7.5.3. Beneficial Bank

7.5.4. Abington Bank

7.5.5. Pennsylvania Local Government Investment Trust (PLGIT)

7.5.6. Other financial institution deemed appropriate

7.6. Consider motion establishing 2011 Regular Meeting Schedule.

It was moved by Mr. Anderson, seconded by Mr. Plotnick, the Board of Supervisors voted to establish the 2011 Regular Meeting Schedule as proposed in the agenda packet, which states the Board of Supervisors meetings are held the 2nd & 4th Tuesdays of each month and meetings are posted on the township's website. Meetings are subject to change due to holidays and special meetings may be deemed necessary, which are posted on the website. This motion passed unanimously.

7.7. Consider motion establishing 2011 Holiday Schedule.

It was moved by Mr. Anderson, seconded by Mr. Plotnick, the Board of Supervisors voted to establish the 2011 Holiday Schedule as proposed in the agenda packet. This motion passed unanimously.

7.8. Consider motion for 2011 Mileage Rate as established by the IRS.

It was moved by Mr. Anderson, seconded by Mr. Plotnick, the Board of Supervisors voted to approve the 2011 Mileage Rate of .51 cents/mile as established by the IRS. This motion passed unanimously.

8. SUPERVISORS' COMMENTS.

It was moved by Mrs. Achenbach, seconded by Mr. Anderson to appoint Paul Plotnick, member of the Board of Supervisors to the Pension Board. This motion passed unanimously.

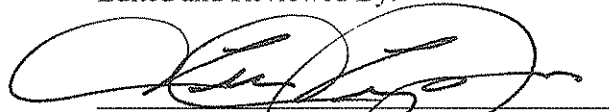
Mr. Anderson asked Board members to observe protocol at township meetings. He felt it was professional to wait for the Board Chairperson to be recognized before proceeding with any discussion.

Mr. Anderson said there has been a lot of progress made in the township and he appreciates all the hard work that the Staff and Board have done with preparing the budget. He knows the township is worried about a tax levy and the outcome of the mercantile tax court case. If the township is unsuccessful with this tax court case, the supervisors will have to make some tough decisions. He is confident that those monies have been put into an escrow account so it won't affect our operating budget.

9. ADJOURNMENT

It was moved by Mr. Anderson, seconded by Mrs. Achenbach, the Board of Supervisors voted to adjourn the meeting at 8:00 p.m. This motion passed unanimously.

Edited and Reviewed By:



Timothy J. Tieperman, Township Manager