

**WARRINGTON TOWNSHIP
BOARD OF SUPERVISORS
ORGANIZATIONAL MEETING
JANUARY 4, 2010
7:30 P.M.**

The organizational meeting of the Warrington Township Board of Supervisors was held on January 4, 2010, 7:30 p.m., at the Township Building located at 852 Easton Road, Warrington, PA 18976. The members present were as follows:

1. **ATTENDANCE:**

Rebecca A. Kiefer, Chairperson; John R. Paul, Vice Chairperson; Marianne Achenbach, Secretary; Michael Lamond, Secretary; Paul Plotnick, Member; Timothy J. Tieperman, Township Manager; Michael Mrozinski, Director of Planning and Economic Development; William H. R. Casey, Esq.; Township Solicitor; Carolyn Hanel, Director of Administrative Services/Parks and Recreation; Barbara Livrone, Executive Assistant to the Township Manager; and Vivian S. Bell, Township Treasurer.

2. **PLEDGE OF ALLEGIANCE**

The meeting opened with a pledge to the flag.

3. **ANNOUNCEMENTS:**

3.1 **Purpose of the meeting.**

Mr. Lamond stated that the purpose of this special reorganization meeting involves the swearing in of officers, newly elected supervisors, appointment of Boards, vacancy appointments to the advisory boards, etc.

3.2 **Announce January 5, 2010 Meeting of the Township Elected Auditors.** Mrs. Kiefer announced that the Township Elected Auditors will hold a meeting on January 5, 2010 to reorganize and confirm the placement of the bond.

3.3 **Announce January 12, 2010 Meeting of the Board of Supervisors.** Mrs. Kiefer announced that the next regular meeting of the Board of Supervisors would be held on January 12, 2010.

4. **SWEARING IN: Senior Magisterial District Judge Philip Daly officiating. Certificates of Election for these elected officials are on file with the Township.**

4.1 **Swearing in of Marianne Achenbach for a six year term.** Senior Magisterial District Judge Philip Daly officially swore in Marianne Achenbach to the office of Supervisor of the Township of Warrington for a Six Year Term.

4.2 **Swearing in of John R. Paul for a six year term.** Senior Magisterial District Judge Philip Daly officially swore in John R. Paul to the office of Supervisor of the Township of Warrington for a Six Year Term.

4.3 **Swearing in of John P. Mohan, Tax Collector for a four year term.** Senior Magisterial District Judge Philip Daly officially swore in John P. Mohan to the office of Tax Collector of the Township of Warrington for a Four Year Term.

4.4 **Swearing in of Michael McGeehan, Auditor for a six year term.** Senior Magisterial District Judge Philip Daly officially swore in Michael McGeehan to the office of Auditor of the Township of Warrington for a Six Year Term.

5. **ORGANIZATION OF THE BOARD OF SUPERVISORS:**

5.1. **Election of Chairperson.**

It was moved by Mr. Lamond, seconded by Mr. Plotnick, the Board of Supervisors voted to elect Rebecca Kiefer as Chairperson. This motion passed by a vote of 5-0.

5.2. **Election of Vice-Chairperson.**

It was moved by Mrs. Achenbach, seconded by Mr. Lamond, the Board of Supervisors voted to elect John Paul as Vice-Chairperson. This motion passed by a vote of 5-0.

5.3. **Election of Secretary.**

It was moved by Mr. Paul, seconded by Mr. Lamond, the Board of Supervisors voted to elect Marianne Achenbach as Secretary. This motion passed by a vote of 5-0.

5.4 **Election of Assistant Secretary.**

It was moved by Mr. Paul, seconded by Mr. Plotnick, the Board of Supervisors voted to elect Michael Lamond as Assistant Secretary. This motion passed by a vote of 5-0.

6. **APPOINTMENTS**

6.1. **Consider the appointment of William H. R. Casey as Township Solicitor through December 31, 2010.** It was moved by Mr. Paul, seconded by Mrs. Achenbach, the Board of Supervisors voted to appoint William R. Casey as Township Solicitor through December 31, 2010. This motion passed by a vote of 3-2. Mr. Lamond and Mr. Plotnick voted no.

6.2. **Consider the appointment of Richard Wieland from Carroll Engineering as Township Engineer through December 31, 2010.** It was moved by Mr. Paul, seconded by Mrs. Achenbach, the Board of Supervisors voted to appoint Richard Wieland from Carroll Engineering as Township Engineer through December 31, 2010. This motion passed by a vote of 4-1. Mr. Lamond voted no. .

6.3. **Consider the appointment of Vivian S. Bell as Township Treasurer through December 31, 2010.** It was moved by Mr. Paul, seconded by Mrs. Achenbach, the Board of Supervisors voted to appoint Vivian S. Bell as Township Treasurer through December 31, 2010. This motion passed by a vote of 5-0.

6.4. **Consider the appointment of Michael Mrozinski as designated zoning officer for Warrington Township through December 31, 2010.** It was moved by Mr. Paul, seconded by Mr. Lamond, the Board of Supervisors voted to appoint Michael Mrozinski as designated zoning officer for Warrington Township through December 31, 2010. This motion passed by a vote of 5-0.

6.5. **Consider the appointment of Township Auditing Firm through December 31, 2010.** Mrs. Kiefer said that the statute requires that there is a 30-day advertisement prior to the selection of the auditor and asked Mr. Tieperman if an advertisement was placed. Since it was not, the selection of an

auditor will be made at the February 9, 2010 meeting or after the 30-day advertisement period was complete.

6.6. Consider the appointment of Berkheimer Associates as the township's designated collector of the earned income tax through December 31, 2010. It was moved by Mr. Paul, seconded by Mr. Lamond, the Board of Supervisors voted to appoint Berkheimer Associates as the township's designated collector of the earned income tax through December 31, 2010. This motion passed by a vote of 5-0.

7. NON-COMPENSATORY APPOINTMENTS. As per the Code of Ordinances for the Township of Warrington, all members of volunteer boards and commissions whose terms expire will continue to serve until re-appointed or until a successor is appointed and qualified. (Chapter 1, Sections 202, 603, 811, 862, 872, 880, 890, and 897.)

Mrs. Kiefer, said we will be advertising all of the different openings that there are on the Boards and arrange to have people come in for an interview before the new Board of Supervisors and then place them at that time.

7.1. Building Code Appeals Board: Appointment of one (1) member for a five (5) year term expiring on December 31, 2014.

Motion – It was moved by Mr. Paul, seconded by Mrs. Achenbach, the Board of Supervisors voted to re-appoint Matthew Hallowell to the Building Code Appeals Board for a five-year (5) term expiring on December 31, 2014. This motion passed by a vote of 5-0.

7.2. Pension Board: Appointment of five (5) members and one (1) alternate for a one (1) year term expiring on December 31, 2010.

Motion – It was moved by Mr. Paul, seconded by Mr. Plotnick, the Board of Supervisors voted to appoint Kevin Peacock, Sgt. Robert Meditz, Joseph Kirby; Timothy J. Tieperman, Township Manager; Vivian Bell, Township Treasurer; with a police alternate Richard Hackman to the Pension Board for a one (1) year term expiring on December 31, 2010. This motion passed by a vote of 5-0.

7.3. Planning Commission: Appointment of one (1) member for a four (4) year term expiring on December 31, 2013.

Motion - It was moved by Mr. Paul, seconded by Mr. Plotnick, the Board of Supervisors voted to re-appoint Shirley Yannich to the Planning Commission for a four (4) year term expiring on December 31, 2013. This motion passed by a vote of 5-0.

7.4. Vacancy Board: Appointment of one (1) member to a one (1) year term expiring on December 31, 2010. It was moved by Mr. Paul, seconded by Mrs. Achenbach, the Board of Supervisors voted to appoint Jerry Anderson to the Vacancy Board for a one (1) year term expiring on December 31, 2010. This motion passed by a vote of 5-0.

7.5. Zoning Hearing Board: Appointment of one (1) member to a five (5) year term expiring on December 31, 2014.

Motion - It was moved by Mr. Paul, seconded by Mr. Lamond, the Board of Supervisors voted to re-appoint Wayne Bullock to the Zoning Hearing Board for a five (5) year term expiring on December 31, 2014. This motion passed by a vote of 5-0.

8. ACTION ITEMS:

8.1. Consider motion to continue all Tax Ordinances/Resolutions in force during 2010 and prior years pursuant to Section 4 of the Local Tax Enabling Act and all other ordinances and resolutions adopted.

It was moved by Mr. Plotnick, seconded by Mr. Lamond, the Board of Supervisors voted to continue all Tax Ordinances/Resolutions in Force during 2010 and prior years pursuant to Section 4 of the Local Tax Enabling Act and all other Ordinances and Resolutions Adopted. This motion passed by a vote 5-0.

8.2. Consider adoption of Resolution establishing a 2010 special levy of .25 mills for properties located within 780 feet of a fire hydrant, in accordance with Section 1802 of the Second Class Township Code.

It was moved by Mr. Paul, seconded by Mrs. Achenbach, the Board of Supervisors voted to adopt a resolution establishing a 2010 special levy of .25 mills for properties located within 780 feet of a fire hydrant, in accordance with Section 1802 of the Second Class Township Code. This motion passed by a vote of 5-0.

8.3. Consider authorizing the Township Manager to pay payroll and appropriate invoices at his discretion to avoid unnecessary penalties. Bills paid by this procedure shall be presented at the next regular meeting for subsequent approval.

It was moved by Mr. Plotnick, seconded by Mr. Lamond, the Board of Supervisors voted to authorize the Township Manager to pay payroll and appropriate invoices at his discretion to avoid unnecessary penalties. Bills paid by this procedure shall be presented at the next regular meeting for subsequent approval. This motion passed by a vote of 5-0.

8.4. Consider setting the 2010 Treasurer's Bond in the amount of \$1,000,000.

It was moved by Mr. Paul, seconded by Mr. Plotnick, the Board of Supervisors approved setting the 2010 Treasurer's Bond in the amount of \$1,000,000. This motion passed by a vote of 5-0.

8.5. Consider approval of the following depositories for Warrington Funds during 2010:

It was moved by Mrs. Kiefer, seconded by Mr. Plotnick, the Board of Supervisors voted to approve depositories for Warrington Township funds during 2010 as listed below. This motion passed by a vote of 5-0.

8.5.1. Citizens Bank

8.5.2. TD Bank

8.5.3. Beneficial Bank

8.5.4. Pennsylvania Local Government Investment Trust (PLGIT)

8.5.5. Other financial institution deemed appropriate

8.6. Consider adoption of resolution modifying the membership and meeting schedule for the Historic Commission. Mrs. Kiefer said that consider adoption of resolution modifying the membership and meeting schedule for the Historic Commission was put on the original agenda but that will be determined at a later meeting because they have asked for a change in their meeting times. Otherwise, it will be considered as it stands currently.

8.7. Consider motion establishing 2010 Regular Meeting Schedule.

Motion - It was moved by Mr. Paul, seconded by Mr. Lamond, the Board of Supervisors voted to establish the 2010 Regular Meeting Schedule as proposed in the agenda packet. This motion passed by a vote of 5-0.

8.8. Consider motion establishing 2010 Holiday Schedule.

Motion - It was moved by Mr. Paul, seconded by Mr. Plotnick, the Board of Supervisors voted to establish the 2010 Holiday Schedule as proposed in the agenda packet. This motion passed by a vote of 5-0.

9. **SUPERVISORS' COMMENTS**. Mrs. Kiefer said she has been a township supervisor for the past ten years and she said she gets as much or more pleasure out of assisting residents as anybody gets out of doing something. It has been a pure joy. She believes that every citizen deserves and should expect that their government will treat them with respect and respond to their needs in a timely fashion as possible. This administration promises you to return to basics in government, provide open government, and would like to remind you that that this is your government, your township, and this is your Warrington.

10. ADJOURNMENT

Motion - It was moved by Mr. Paul, seconded by Mr. Lamond, the Board of Supervisors voted to adjourn the meeting at 8:05 p.m. This motion passed by a vote of 5-0.