



**WARRINGTON BOARD OF SUPERVISORS
BUDGET WORK SESSION
MINUTES FOR OCTOBER 24, 2017**

The written minutes are a summary of the October 24, 2017 Board of Supervisors Budget Work Session meeting. For a complete dialog visit the Township's website, www.warringtontownship.org.

ATTENDANCE

Shirley A. Yannich, Chair; Fred R. Gaines, Vice Chair; Carol T. Baker, Member; and Millie A. Seliga, Member. Staff present was Barry P. Lubber, Township Manager; Barbara J. Livrone, Executive Assistant to the Township Manager/Board Secretary; Cassandra Williams, Director of Finance; Christian Jones, Director of Water and Sewer/Assistant to the Manager; Dan Friel, Chief of Police; Roy Rieder, Director of Planning & Special Projects and Lee Greenberg, Director of Emergency Services.

CALL TO ORDER: Ms. Yannich called the meeting to order at 6:00 P.M. Mr. Hallowell was absent due to illness.

PLEDGE OF ALLEGIANCE

Ms. Yannich followed the Call to Order with a pledge to the flag.

EXECUTIVE SESSION REPORT

Ms. Yannich stated an executive session report will be presented at the regular board meeting following the budget work session.

WORK SESSION ITEMS:

2018 Budget – All Fund Expenditures

Ms. Williams reported a review of the 2018 proposed budget's all fund expenditures. In order to prepare for the 2018 proposed budget, a review of the 2017 general government expenses by category and department were analyzed. (See Attachment "A")

Items for discussion were the following:

- General Fund General Government Expense
- General Fund Public Safety Expenses
- General Fund Public Works, Sanitation, Culture and Recreation Expenses
- Water Contamination
- Water/Sewer Capital Fund Proposed Projects (over \$100,000)
- Water/Sewer General Administration, Debt, Insurance and Inter-Fund Transfers
- Water/Sewer Operations
- Water/Sewer 2014 Bond Fund Projects
- Capital Project Fund – 2016 Bond Fund
- Open Space Fund
- Capital Improvement Fund
- Debt Service Fund

- Highway Aid Fund (Liquid Fuels)
- Internal Services Fund

Ms. Seliga questioned various budget line items and asked for explanations of these expenses.

There was discussion on police and emergency services salaries and vehicle requests.

Public Comment:

Vince Evans (706 Barrington Court) commented that the surrounding townships do not have the density or senior population that Warrington Township has, thus the need for more township services.

Ms. Seliga questioned the Property and Liability Insurance expenses and suggested getting quotes from other companies.

There was discussion on bank services credit card charges that is included in the Water and Sewer budget. Mr. Luber stated the prior Board of Supervisors agreed for the township to incur the added bank charge. It was agreed upon to include this item on a future agenda for possible consideration that the resident pays for the bank service credit card charge and not the township.

Mr. Gaines asked if there was a repayment plan for the ball park lighting from the sports league. Mr. Luber stated the field lighting was split 50/50 between the sports leagues and the township. There was no repayment plan.

The advertised November 14, 2017 budget work session will be cancelled and the budget work session will be scheduled and advertised for November 21, 2017.

Ms. Yannich thanked Ms. Seliga for her thorough review of the proposed budgeted expenditures.

Ms. Yannich also thanked the department heads for their attendance.

ADJOURNMENT

There being no further business, Ms. Yannich adjourned the meeting at 7:25 PM.

Respectfully Submitted By:


Barbara J. Livrone, Board Secretary

Attachment "A"

**WARRINGTON TOWNSHIP
2018 PROPOSED BUDGET**

General Fund General Government Expenses

Category/Dept.	2017 Budget	2018 Budget	Change
Governing Body	\$36,894	\$35,342	\$-1,552
Twp. Manager's Office	303,111	320,701	17,590
Finance	443,992	426,452	-17,540
Tax Collection	54,460	35,003	-19,457 <i>(portion of expense allocated to Debt Service Fund)</i>
Legal Services	121,000	128,000	7,000
Gov't. Administration	297,476	280,424	-17,052
Township Engineer	130,000	165,000	35,000 <i>(budget based on historical expenses)</i>
Township Facilities	99,400	113,150	13,750
Property/Casualty Ins.	165,000	165,000	0
Pensions	852,571	872,860	20,289
Inter-fund Transfers	205,000	300,000	95,000 <i>(increase in Park & Rec revenue)</i>

General Fund Public Safety Expenses

Category/Dept.	2017 Budget	2018 Budget	Change
Police Services	\$5,427,398	\$5,696,504	\$269,106
Emergency Services	1,377,409	1,488,681	111,272
Code Inspections	729,432	787,571	58,139

General Fund Public Works, Sanitation, Culture & Recreation Expenses

Category/Dept.	2017 Budget	2018 Budget	Change
Solid Waste Collection	\$133,000	\$133,000	\$0
Environmental Advisory Council	17,536	17,762	226
Public Works	1,613,580	1,564,815	-48,765
Recreation & Civic Celebrations	70,400	69,600	-800
Park & Rec - Active	210,324	307,129	96,805 (reallocation of lawn mowing services from P&R-passive)
Park & Rec - Passive	444,738	403,827	-40,911
Swim Club Operations	147,706	156,020	8,314

WATER CONTAMINATION

Air National Guard Cooperative Agreement

\$5.9 million to remediate Wells 1, 2, & 6 to non-detect levels; water purchases from North Wales Water Authority

Amendment to Cooperative Agreement

Additional \$7.6 million for projects related to closure of Wells 3 and 9; two interconnections to bring water from North Wales Water Authority; and improvement to booster stations

**WATER/SEWER CAPITAL FUND
2018 PROPOSED PROJECTS
(OVER \$100,000)**

Wastewater

Bristol Road Sewer	\$230,000
County Line Rd. LPSS WD2	285,000
Warrington Oaks Pump Station Upgrade	330,000
Springbrook Lift Station Upgrade	230,000

Water Distribution

Water System Improvements	\$400,000
Booster Station Upgrades	230,000

Water Supply & Treatment

Orchard/Costner/Fairways Repairs	\$2,100,000
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Water & Sewer Fund General Administration, Debt, Insurance, & Inter-fund Transfers

Category/Dept.	2017 Budget	2018 Budget	Change
Legal	\$55,000	\$22,500	-\$32,500 (less work on water contamination)
General Admin.	975,241	1,071,369	96,128
Engineering	130,000	50,000	-80,000 (less work on water contamination)
Building & Grounds	127,000	115,500	-11,500
Hydrants	7,500	8,000	500
Meters	192,000	160,000	-32,000 (less meters scheduled for replacement)
Debt Principle & Interest	1,451,600	1,452,394	794
Insurance Premiums	70,000	75,000	5,000
Inter-fund Transfers	565,260	1,006,439	441,179 (additional transferred to Water/Sewer Capital Fund)

Water & Sewer Fund

Water & Sewer Operations

Category/Dept.	2017 Budget	2018 Budget	Change
Wastewater	\$2,149,982	1,980,503	-\$169,479
Water Distribution	194,166	215,927	21,761
Water Supply & Treatment	1,752,666	1,583,927	-168,739

WATER/SEWER 2014 BOND FUND PROJECTS

2018 Proposed Projects

Palomino Sewer Rehabilitation	\$433,488
Tradesville Headworks	3,455,800
Tank Repainting	<u>600,000</u>
	\$4,489,288

CAPITAL PROJECT FUND – 2016 BOND FUND

2018 Proposed Projects	Amount of Project
Storm Drainage Rehab-Warrington Village	\$500,000
Storm Drainage Rehab-Fairways	250,000
DPW Old Office Bldg. Retrofit	140,000
Improve Pickertown/Folly Roads Drainage	150,000
Road Resurfacing	1,000,000
Replace Basketball Court – John Paul Park	100,000
New Fuel Pump/Software	15,000
Old DPW Garage -40x60 Framed Out Bldg.	70,000
Police Station/Township Bldg. Design	350,000
Columbus Ave./Poplar Rd. Storm Drains	100,000

OPEN SPACE FUND

Projected Available Balance 2018	\$4,400,000
<u>2018 Proposed Projects</u>	
Millcreek Property Acquisition	\$2,200,000
Available Balance for 2019	\$2,200,000

CAPITAL IMPROVEMENT FUND

2018 Proposed Projects	Amount of Project
Street Sign Reflectivity	\$50,000
MS4 System Map	25,000
TMDL – Construct/Naturalize Basins	5,000
Transfer to Open Space	200,000

DEBT SERVICE FUND

2018 Debt Service Payments	Payment Amount
2016 Capital Projects Bank Loan	\$378,394
2014 Capital Projects Bond Issue	159,100
2014 Open Space Bond Issue	124,700
2013 Open Space Bond Issue	60,643
2013 Refinance Bond Issue	487,028
2012 Capital Projects Bond Issue	698,544
Trustee Fees	2,000
Tax Collector	<u>17,600</u>
Total	\$1,928,549

HIGHWAY AID FUND (LIQUID FUELS)

2018 Projected Beginning Fund Balance	\$307,800
2018 State Allocation	<u>\$687,000</u>
Available Balance for 2018	\$994,800

2018 Proposed Expenditures

Salt	\$100,000
Snow Plowing	\$250,000
Debt Service on 2012 Road Bonds	\$252,000
Two Dump Truck Bodies	\$ 69,000
Two Utility Trucks	<u>\$ 69,000</u>
Total Expenditures	\$740,000

INTERNAL SERVICES FUND

2018 Proposed Purchases/Leases	
Police – Patrol Sedan (2) Purchase	72,000
Police – Patrol SUV (1) Purchase	46,000
Emergency Services – Firefighter Pick-Up Truck	50,000
DPW Backhoe (5-Year Lease)	28,000
Public Works 3-6 Ton Roller	55,000
Police – In Car Camera Replacement	<u>14,000</u>
	\$265,000