



**WARRINGTON TOWNSHIP BOARD OF SUPERVISORS
MINUTES FOR NOVEMBER 26, 2013**

The regular meeting of the Warrington Township Board of Supervisors was held on November 26, 2013, 7:30 p.m., at the Township Building located at 852 Easton Road, Warrington, PA 18976. The members present were as follows:

ATTENDANCE:

Gerald B. Anderson, Chairperson; John R. Paul, Vice Chairperson; Marianne Achenbach, Secretary/Treasurer; Matthew W. Hallowell, Sr., and Shirley A. Yannich, members. Staff present was Barry Luber, Chief Financial Officer and acting Township Manager; William R. Casey, Esq., Township Solicitor; Thomas A. Gockowski, Township Engineer; and Barbara Livrone, Executive Assistant to the Township Manager.

MOMENT OF SILENCE

Mr. Anderson asked for a moment of silence.

PLEDGE OF ALLEGIANCE

The meeting opened with a pledge to the flag. Mr. Anderson requested Eagle Scout Matt Sempowski to lead the public in the Pledge of Allegiance.

EXECUTIVE SESSION REPORT

Mr. Anderson reported there was no executive session held.

RECOGNITION OF EAGLE SCOUT MATT SEMPOWSKI

Mr. Anderson announced over the last three (3) years, thirteen (13) Eagle Scouts and one (1) Girl Scout Gold Award have been recognized by the Warrington Township Board of Supervisors. On behalf of the Board, Mr. Anderson presented Eagle Scout Sempowski with a Resolution and commended Mr. Sempowski for his work at the Old Schoolhouse, located at 10 Folly Road. Mr. Sempowski gave a short power point presentation of his project.

APPROVAL OF BILL LIST:

1. **November 12, 2013 – November 26, 2013** **\$1,107,627.21**

Mrs. Achenbach motioned, seconded by Mr. Paul, to approve the bill list from November 12, 2013 through November 26, 2013 totaling \$1,107,627.21. By roll call vote, the motion passed unanimously.

APPROVAL OF MINUTES:

2. **October 22, 2013**

Mr. Paul motioned, seconded by Mrs. Achenbach, to approve the October 22, 2013 Meeting Minutes. The motion passed unanimously.

MINUTES FOR POSTING:**3. November 12, 2013**

Mr. Paul motioned, seconded by Mrs. Achenbach, to approve the posting of the November 12, 2013 Meeting Minutes. The motioned passed unanimously.

PUBLIC COMMENT:

Mary Doyle Roth (2532 Pickertown Rd) requested the Board to preserve the Nathan Irwin house located at 850 Easton Road. Mr. Anderson responded that the Board will do whatever it can to save the home.

PUBLIC HEARING:**4. Consider revised Ordinance authorizing the incurrence of non-electoral and electoral debt, as required by the Pennsylvania Local Government Unit Debt Act. (This is for the procurement of emergency radios through a low interest loan subsidized by Bucks County).**

Ordinance 2013-O-12 was revised and re-advertised for the procurement of emergency radios through a low interest loan subsidized by the County of Bucks. Mike Kelly (135 Muirfield Lane) questioned the purpose of the new emergency radios. Mr. Anderson stated a federal mandate changed the band width due to congestion.

Mr. Paul motioned, seconded by Mrs. Achenbach, to adopt the revised Ordinance authorizing the incurrence of non-electoral and electoral debt, as required by the Pennsylvania Local Government Unit Debt Act. By roll call vote, the motion passed unanimously.

OLD BUSINESS:**5. Consider approval of Wagner Development Agreement (Kansas and Elm)**

Mr. Paul motioned, seconded by Mr. Hallowell to approve the Minor Development and Construction Agreement between Michael and Thomas Wagner and Warrington Township. The property is located at Lot # 2, 532 Kansas Road, Tax Parcel No. 50-032-024. The motion passed unanimously.

6. Consider approval of Ordinance amendment to Chapter 15 (Motor Vehicles and Traffic)

The Board agreed to approve the traffic restriction on Pickertown Road between Bristol Road to Lower State Road from 12:00 midnight to 6:00 am for commercial motor vehicles. Mr. Paul motioned, seconded by Ms. Yannich, to approve the Ordinance amendment to Chapter 15 (Motor Vehicles and Traffic). The motion passed unanimously.

NEW BUSINESS (ACTION/DISCUSSION ITEMS):**7. Consider proposed amendments to Water/Sewer Department Rules and Regulations that establish new debt collection procedures on delinquent accounts.**

The Board reviewed the new policy on delinquent accounts for the water and sewer department. Mr. Paul motioned, seconded by Mrs. Achenbach to approve the proposed amendments to the Water/Sewer Department Rules and Regulations that establish new debt collection procedures on delinquent accounts. The motion was passed unanimously.

8. Consider bid award to Horsham-based Franc Environmental for sludge removal services at the Tradesville Treatment Plant, being the lowest responsible bidder and being within budgetary limitations.

The Board reviewed the bids for sludge removal services at the Tradesville Sewage Treatment Plant. Franc Environmental, Inc. was the low bidder at a cost of \$0.0667 per gallon for one hundred and four weeks. Mr. Paul motioned, seconded by Mrs. Achenbach to award Franc Environmental, Inc. to provide sludge removal services to the Tradesville Sewage Treatment Plant. The motion passed unanimously.

9. Review proposed amendments to the Subdivision and Land Development (SALDO) and Zoning Ordinances as a result of the Planning Department formation and consider advertisement authorization.

The Board reviewed the SALDO and Zoning Ordinance which contains assigning responsibility for conducting various reviews from the Planning Commission to the newly created Planning Department. Mr. Paul motioned, seconded by Mr. Hallowell to advertise the proposed amendments to the Subdivision and Land Development and Zoning Ordinances. Ms. Yannich voted no. The motion passed by a vote of 4 to 1.

10. Consider approval of a \$19,281.75 Change Order to Bray Brothers, representing the final as-built quantities for the 2013 Road Program.

Bray Brothers Construction completed the 2013 Road Program in October, 2013. Additional work was needed based on existing field conditions. Mr. Paul motioned, seconded by Ms. Yannich to approve the change order of \$19,281.75 to Bray Brothers Construction which represents the final as-built quantities. The motion passed unanimously.

11. MANAGER'S REPORT:**a. Approval of Calhoun minor agreement to satisfy new building permit requirement**

Mr. Achenbach summarized the minor development and construction agreement for the Calhoun Co., Inc. property located at 147 Upper State Road, Tax Parcel No. 50-001-002-001. Mr. Paul motioned, seconded by Mr. Hallowell, to approve the Calhoun minor development and construction agreement to satisfy new building permit requirements. The motion passed unanimously.

b. **Swim Club Feasibility Study (Park Board Recommendation)**

Mr. Luber presented four (4) proposals to perform a feasibility study of the swim club. The Park and Recreation Board at their September 18, 2013 meeting recommended Ballard King & Associates to be hired for a fixed fee of \$8,500.00. The scope of the study was discussed. Mr. Paul suggested using this money towards repair of the pools at the Swim Club instead of a study. All Supervisors unanimously concurred with this recommendation.

c. **2013 CDBG Funding Agreement**

The Board discussed Contract # 13-18 for the FY 2013 CDBG Grant. The purpose of the grant is to enable the extension of storm drains from Grady Avenue to Bradford Avenue and also running down Center Avenue. Mrs. Achenbach motioned, seconded by Ms. Yannich, to execute the 2013 CDBG Funding Agreement. The motion passed unanimously.

d. **SALDO Waiver Request – West Tract**

The Board discussed granting permission to the Estates at Valley View to use Belgian Block curbing on the interior streets and cul-de-sacs. Mr. Paul motioned, seconded by Mr. Hallowell, to grant the SALDO waiver request for the West Tract (Estates at Valley View). The motion passed unanimously.

e. **Lower Nike Pedestrian Bridge**

Mr. Gockowski reported the bridge and path are in place for the Lower Nike Pedestrian Bridge project. The substantial completion certificate was issued November 26th and only a few remaining items on the punch list need to be completed.

12. **CHAIRMAN'S REPORT**

a. **NWWA Request for Sunday Working Hours**

Mr. Gockowski reported NWWA requested the Township to allow the contractor to work on County Line Road on Sundays from 7:00 PM to 5:00 AM. The Board discussed the pros and cons of this request from NWWA. Currently, the Board is in agreement that the contractor cannot work on Sundays but they may come back to the Township with a specific request, if the situation arises.

b. **December 3, 2013 Planning Board Meeting**

Mr. Anderson announced a Planning Department meeting has been scheduled for December 3, 2013. The agenda will be posted on the website.

c. **2014 Budget Timeline**

Mr. Anderson stated two (2) Board of Supervisors meetings are scheduled. One is December 10, 2013 and the last meeting of the year is scheduled for December 17th. The final budget will be approved at the December 17, 2013 Board of Supervisors meeting.

d. **Metropolitan Zoning Permit Request**

Mr. Anderson reported that a decision for a zoning permit request will not be made at this time.

e. **EFC Participation Letter**

A draft letter to the University of Maryland's Environmental Finance Center (EFC) was submitted to the Board with a summary of the program presented by Environmental Advisory Council Vice Chairperson, Ivy Ross. The EFP wishes to partner with the Township to identify strategies and grant programs to help maintain, preserve and expand our parks, trails and open space. Mr. Paul motioned, seconded by Mrs. Yannich to approve the letter and partner with the EFC. The motion passed unanimously.

f. **Schedule Special Meeting – Personnel Issues**

Mr. Anderson suggested scheduling an executive session prior to the December 17 meeting. The Board was in agreement.

13. **ENGINEER'S REPORT**

a. **Palomino Farms Streambank Stabilization Project Alternatives**

Mr. Gockowski presented two alternatives to the Palomino Farms Streambank Stabilization Project. The Board agreed for Carroll Engineering to start on the project and obtain the requested permits for the project. This project will be funded from the 2014 bond monies. Mr. Anderson motioned, seconded by Mr. Hallowell to accept Alternative "A" in the amount of approximately \$650,000 to complete the project. The motion passed unanimously.

b. **Detweiler Road Restoration**

Mr. Gockowski reported NWWA requested a letter from the Township agreeing to their restoration plan for Detweiler Road. Mr. Anderson motioned, seconded by Mr. Paul for NWWA to proceed with the Detweiler Road Restoration plan. The motion passed unanimously.

c. **School Lane Clear Sight Triangle**

Mr. Gockowski reported his office marked the clear sight line from School lane looking left onto Bristol Road. Three stakes were placed. Anything on the Bristol Road side of the line connecting the stakes should be removed. Presently, the new plantings need to be removed. Mr. Anderson directed the township manager to speak to the resident on School Lane who questioned the site distance at this intersection.

14. **SOLICITOR'S REPORT**

a. **Lamplighter Villas Water/Sewer Dedication**

Mr. Casey reported after the policy has been issued, dedication for the water and sewer can proceed for Lamplighter Villas.

b. **Snyder Condemnation Report**

Mr. Casey reported the township has acquired title to the Snyder property by condemnation. After the thirty day challenge period has expired, the township can proceed with plans to connect to Barnes Park. Mr. Anderson noted that before condemnation took place, the resident had moved out.

c. **Malcolm's**

Mr. Casey reported he is waiting for a court date.

d. **Wireless Ordinance**

Mr. Casey requested permission to advertise the Wireless Ordinance. This Ordinance will protect the township from small cell towers being installed. Mr. Paul motioned, seconded by Mrs. Achenbach to advertise the Wireless Ordinance. The motion passed unanimously.

e. **Right-of-Way Ordinance**

Mr. Casey requested permission to advertise the Right-of-Way Ordinance. Mr. Paul motioned, seconded by Mr. Hallowell to advertise the Right-of-Way Ordinance. The motion passed unanimously.

15. ESCROW AND MAINTENANCE BOND RELEASESa. **Heritage-Warrington Center Maintenance Bond Release** *(18 month maintenance period)*

Mr. Anderson motioned to approve the Maintenance Bond Release for the Heritage-Warrington Center. Mr. Paul seconded the motion. The motion was approved unanimously.

b. **Pete's Express Escrow Release # 2**

Mr. Anderson motioned to approve Escrow Release #2 for Pete's Express in the amount of \$186,762.25. The motion was approved unanimously.

16. EXTENSION REQUESTS

There were no extension requests.

17. DEDICATION REQUESTS

There were no dedication requests.

SUPERVISORS COMMENTS

Mr. Anderson noted the 2014 PSATS Conference is scheduled for April 13 to the 16th. All members of the board will be attending the conference.

Mr. Anderson spoke about the new Transportation Bill which will help townships with road paving.

Mr. Anderson requested a time frame for the refinancing of the bond.


Mr. Paul updated the Board on the Salt Shed. Mr. Anderson suggested posting a sign announcing the future site of the public works building and salt shed. The Board was in agreement with this recommendation.

Ms. Yannich stated the Open Space and Land Preservation Task Force are seeking a date as to when the easements will be recorded for Twin Oaks and Upper Nike Parks. Mr. Anderson directed Mr. Casey to record these easements.

ADJOURNMENT

There being no further business Mr. Paul motioned, seconded by Ms. Yannich, to adjourn the meeting at 8:50 p.m. The motion passed unanimously.

Respectfully Submitted By:



Barbara Livrone, Executive Assistant to the
Township Manager