

**Warrington Township Permanent Finance Committee
Minutes for June 16, 2008 Meeting**

The Regular meeting of the Warrington Township Permanent Finance Committee was held at 7:05 p.m. on June 16, 2008 at the Township Building located at 852 Easton Road Warrington, PA 18976. The members present were as follows:

Michael J. Braun	Chairman
Russ Bragg	Member
John Heenan	Member
Paul H. Plotnick	Supervisor Liaison (arrived at 7:30 p.m.)
Carolyn Hanel	Director of Admin Services/Parks
Paul Gdanski	Director of Public Works

- 1. Call to Order:** The meeting was called to order at 7:05 p.m. Mrs. Hanel handed out a memo from the Township Solicitor, Michael Clarke, which explained the concept of the "Right to Know" law. The Committee members reviewed it and Mrs. Hanel explained that in light of a potential lawsuit with agenda item # 4 the information distributed out at the meeting is confidential and cannot leave the building. It becomes a public document when the Board of Supervisors acts upon it. She explained to the Committee that any documents that they receive tonight must be returned to her before the meeting is over. Mr. Braun asked if everyone understood the memo and all agreed.
- 2. Approval of June 2, 2008 Minutes:** Mr. Braun asked if anyone had any questions on the minutes. No one had any questions. Mr. Braun made a motion to approve the minutes of June 2, 2008. This motion was seconded by Mr. Bragg. It passed by a vote of 3-0.

New Business:

- 3. Review budget transfer requests:** Mr. Gdanski and Mrs. Hanel handed out their spreadsheets of their budget transfer requests. The Committee reviewed them. Mr. Bragg made a motion to approve the budget transfer requests as presented. This motion was seconded by Mr. Heenan. It passed by a vote of 3-0.
- 4. Continue discussion on administrative fees for water/sewer enterprise fund:** Mr. Braun adjourned the meeting and went into executive session to discuss matters related to assessing administrative fees to the water/sewer department. He explained to the public that since salary information about employees is going to be discussed that it was only appropriate to adjourn into executive session and kindly asked the public to leave.
- 5. Review status of 2008 bond issue:** Ms. Braun stated that Mr. Tieperman wanted to inform the Committee that the bond hearing is scheduled to be on Tuesday, June 24, 2008 at 7:30 p.m. and all Committee members are invited to attend.

6. Update on proposed street light districts: Mr. Gdanski stated that he was still reviewing and working on the proposed street light districts and is hoping to have something to the Committee within the next couple of months.
7. Update on proposed stormwater districts: Mr. Gdanski stated that he is still working on this and will have a more defined map within the next couple of months.
8. Review preliminary rate study alternatives for water/sewer division: Mr. Gdanski reported that he just received the report and did not have a chance to look over it and will report back to the Committee about it at a later point in time.
9. Review current revenue trends and discuss possible expenditure controls in light of economic conditions: Mrs. Hanel explained that Mrs. Bell is still working on the information and it was agreed that this item will be discussed at the July 21 meeting.
10. Appointment of liaison to work with Township Manager on township insurance coverage in preparation for the 2009 operating budget: Ms. Braun stated that Mr. Tieperman is looking for a liaison from the Committee to help him go over all of the township's insurance information to make sure the township is getting the appropriate rates. She asked Mr. Heenan if he would be interested in being the liaison. He stated that he would be and to have Mr. Tieperman call him when he wants to meet.
11. **Future Agenda Topics**: No future agenda topics were discussed.
12. **Adjournment**: Mr. Bragg made a motion to adjourn the meeting at 9:00 p.m. This motion was seconded by Mr. Heenan. It passed by a vote of 3-0.

Respectfully Submitted,

Katie Braun
Recording Secretary