



WARRINGTON TOWNSHIP COMMUNICATIONS ADVISORY BOARD

Minutes for November 08, 2023

The regularly scheduled meeting of the Warrington Township Communications Advisory Board was held on November 08, 2023, at 7:00 p.m. at the Warrington Township Building in the Neshaminy Meeting Room and via Zoom. The members in attendance were Mike Starner, Tom Whelans and via Zoom Yasar Sulaiman. Present was Barry Luber, Township Manager and Jacklyn Wilson, Communications Manager.

The meeting was called to order at 7:10 pm with the Pledge of Allegiance.

Approval of Minutes

1. Mr. Starner made a motion to approve the minutes of September 18, 2023, seconded by Mr. Whelans.

Old Business

- a. YTD Franchise Fee Data
 - a. No updates have been added. A data report will be available for the next meeting in January.
- b. Website Update
 - a. Mr. Starner and Mr. Whelans made the recommendation to hire Revize pending the increase of storage from 10 GB to 100 GB provided the cost does not exceed \$250 a year. Mr. Sulaiman seconded the motion with mentioned conditions.

New Business

- a. **2024 Communications Advisory Board Calendar**
 - a. The board reviewed the dates scheduled for 2024 and the next meeting is scheduled for Tuesday, January 16, 2024 as the January meeting falls on a holiday.

Board Comments

The Communications Advisory Board will be advertising for a member vacancy as Mr. Starner not be returning to the board in 2024. We are very thankful for the time Mr. Starner has provided to CAB and his knowledge and experience.

Adjournment

At 7:46 pm Mr. Starner made a motion to adjourn the meeting, seconded by Mr. Whelans.